September 27, 2022 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on September 27, 2022, at the Louisiana Regional Airport with Chairman Rick Webre presiding. Commissioners Stafford, Amato, Boughton, Landry and Keese, were all present and Airport Director, Jason Ball, was also in attendance.
2. A motion by Commissioner Landry seconded by Commissioner Amato to approve the meeting minutes from August as presented; motion carried unanimously.
3. Presentations- None
4. Finance- Mr. Ball presented the finance report. September still shows a lot of upfront annual fees. Especially the double in Insurance premium. Using a new hangar maintenance company cost a lot to fix one hangar so we will be going back to the old company. Comparing income from year to year shows an upward trend. Jason said he feels it will even out as bills go down and revenue stays the same. Commissioner Keese moved to approve finance report, seconded by Commissioner Stafford.
5. Legal- nothing reported
6. Engineering:
   1. Master Plan – Waiting for it to make rounds and be airspaced.
   2. CIP- final copy edited for approval by board
   3. Box Hangar- Design is at Parish for approval
   4. Fuel System- Fuel system may not qualify for BIL funding.
   5. Terminal Apron Construction- about 60% design finished.
7. Operations- We are on track to hit 10k gallons of avgas sold. Prices still on downward trend but not sure how long that will last. We need to try to repair the main apron to last until the reconstruction project. Whether it be cold mix or mill and replace, something needs to be done.
8. Chairman: Make sure financial disclosure forms are being done. The CEA with the Treasury will be executed so we can begin repairing Hangar 25.
9. Airport Manager: Parish will be digging out the ditches in the front of parking lot to improve drainage. New golf cart is having the hitch installed and the old golf cart is being repaired. We got a quote for a demo by MyGoat that use autonomous mowers. Price seemed high and there are many questions about maintenance and power installation. The board would like to see somewhere that is using them and see them in action.
10. Old Business:
    1. Corporate Hangar- Talked about in engineering
    2. Master Plan- updated in engineering
    3. CIP- submitted for approval
    4. Fuel System- this will have to be requested as a new grant.
11. New Business
    1. Resolution authorizing chairman to enter into a CEA with Department of Treasury- motion by Commissioner Amato seconded by Commissioner Stafford. 6 Yeas 0 Nays 2 Absent
    2. Resolution authorizing chairman to enter into a CEA with FP&C.- motion by Commissioner Keese seconded by Commissioner Landry 6 yeas 0 nays 2 absent
    3. Resolution appointing Rick Webre to the LCDA board- motion by Commissioner Landry seconded by Commissioner Baughton 6 yeas 0 nays 2 absent
    4. Resolution for submittal of CIP and requesting funding- Motion made by Commissioner Amato seconded by Commissioner Keese 6 yeas 0 nays 2 absent
    5. Terminate contract with PEC once all delivarables are complete motion by Commissioner Stafford seconded by Commissioner Landry
12. Next meeting scheduled for Tuesday October 27, 2022.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Richard Webre, Chairman Kevin Landry, Secretary